AGRICULTURE UNIVERSITY, KOTA
SCORE CARD OF ACADEMIC PERFORMANCE INDICATOR (API) FOR PERSONAL PROMOTION UNDER CAS
Assistant Professor Stage II to Assistant Professor Stage III (Pay Level AL- 11 to AL-12)

Name :……………………….   Subject:……………………………………

S. No		Attributes	Maximum Score	Candidate's score	Page no. of proof	Scrutiny committee's score
1.		**Academic Background**	**25**			
	1.1	Bachelor's degree (Percentage of marks x 0.07)	07			
	1.2	Master's degree (Percentage of marks x 0.08)	08			
	1.3	Ph.D. degree (Percentage of marks x 0.07) Candidates having Ph.D. degree without course work will be awarded 3.5 marks only.	07			
	1.4	Post-doctoral fellow (0.5 mark for each completed 6 months)	01			
	1.5	Special training abroad for more than 3 months= 2marks and if less than 3 months only 1 mark related to subject of specialization	02			
	Note: If the University/Board gives grading instead of percentage, the equivalent percentage shall be as declared /certified by the concerned University/Board and the certificate/declaration shall be compulsorily enclosed with the application.					
2.		**Experience & Annual Assessment Report:**	**10**			
	2.1	Each year of service experience as Assistant Professor in AGP 7000 = 1.0 mark per year	05			
	2.2	Annual assessment reports (Outstanding=1.5 mark; Very good= 1.0 mark; Good=0.75 mark and Satisfactory= 0.50 mark per year)	05			
3.		**Awards & Recognitions received:**	**05**			
	3.1	Jawahar Lal Nehru award for Ph.D. thesis=**02 marks**				
	3.2	Best thesis award = **01 marks**				
	3.3	Gold medal **1.5 marks each**				
	3.4	**Awards and recognition received during the period of assessment**				
	(a)	Awards at university level / district level =0.5 mark each	02			
	(b)	Individual/team/fellow award by Central Govt. organizations such as ICAR, CSIR, UGC, DBT, DST, National Institutes, FAO/ state government = 1.5 marks each				
	(c)	Fellow/ Award/ recognition by recognized national academies/ Professional societies = 0.5 mark each				
	Note: If the award is received by a team, the team leader will get full marks and co-leaders will be awarded **half of the allotted marks.** If a candidate gets more awards for the same achievement, the highest award will be considered for allotment of marks					
4.		**Teaching / Research / Extension attainments (during the period of assessment) ***	**35**			
	4.1	No. of UG/ PG courses taught = **1.0 marks** for each course per semester (If courses are taught jointly, the proportionate marks will be considered.)				

*Attach proof duly varied by HOD/PC/OI/ZDR/Dean/ Director

	4.2	Ph.D. and Master's thesis guided as major advisor = **2.0 marks** and **1.0 mark**, each respectively and **0.5 mark** and **0.25** mark each respectively as a member of advisory committee				

	4.3	Each variety developed and released at National Level = Team leader, **3.0 marks** and Associates **1.0 mark, Variety developed and released at state level=** Team leader, **2.0 marks** and Associates **0.75 mark**				
	4.4	Each patent granted = **3.0 marks**				
	4.5	Each experiment conducted for the duration of less than 6 months =0.10 marks: for more than 6 months = 0.20 marks.	05			
	4.6	Each technology developed and included in the package of practices = **2.0 mark for team leader and 1.0 mark for associates**	10			
	4.7	Submission and approval of each Project costing Rs. 25.0 lacs or more =Principal Investigator, **2.0 marks** and Co-PI/Associate Investigator, **1.0 marks**				
	4.8	Testing of each project or project allotted by University/Organization costing Rs**. 3.0** lacs or more = Principal Investigator, **1.0 mark** and Co-PI / Associate Investigator, **0.50 mark**				
	4.9	Each training course of 2 to 6 days duration conducted as organizer for trainers or officers /stake holders/ farmers etc.= **0.50 mark** each	05			
	4.10	Each training / awareness programme of one day conducted as organiser = **0.25 mark**	02			
	4.11	Each training course of 7 to 20 days duration conducted as organiser for trainers or officers / stake holders/farmers etc.= **1.0 mark**				
	4.12	Each training course of more than 20 days duration conducted as organizer for trainers or officers / stake holders/farmers etc.= **2.0 marks**				
	4.13	Each 30 successful FLDs/ other demonstrations and each 10 OFTs conducted as Major contributor = **1.0 mark** and Co-contributors = **0.50**	03			
	4.14	Organization of Kisan Mela at district /division /state/national level = **1.0 mark** each for one day and **2.0 marks** each for two or more days to main organiser and **50% of marks** to other scientists involved	04			
	4.15	Each lecture delivered in trainings / field days / kisan mela etc. = **0.25 mark**	05			
	4.16	Each documentary developed = 1.0 mark	03			
	4.17	Each summer / winter school / refresher course/ orientation course etc. for more than 14 days duration conducted as organizer=**2.0 mark** and co-organizer = **1.0 mark**				
	4.18	Each symposium/ seminar/ conference/ workshop / group meeting organized at national level =**2.0 mark** and co-organizer = **1.0 mark**				
	4.19	Each lecture delivered as resource person / Invited lecture in summer / winter school / refresher course/ orientation course/ symposium/ seminar/ conference etc. = **1.0 mark**	03			
	4.20	Organization of exhibition (exhibits) at other institute = **0.5 mark** each	02			
	4.21	Each TV/Radio talk =**0.25 mark**	02			
	4.22	Full time duties of continuous nature other than Teaching / Research / Extension as assigned by the University / Competent authority such as COE/ University DDO/ OSD/ Deputy/ Assistant Registrar, Associate/Deputy/ Assistant Director, O/I of stations or any other to be decided by screening / scrutiny committee = **2.0 marks** for each year				

	4.23	Part time duties in preparation of annual reports/ self-study report, Research/ Extension Highlights, Vision document, Editor of University periodicals/ newsletter at University/ Directorate/ College level or any other major documents as assigned by the University = 1.5 mark each as major contributor, 0.75 mark as associate contributor.	03			
5.	**Publications: (during the assessment period)**		**15**			
	5.1	Paper published in journals having NAAS rating 6.0 and above or journals listed in UGC- Care list Group II = **2.0** marks each for 1st author and **1.0** mark co authors				
	5.2	Paper published in journals having NAAS rating from 4.00 to 5.99 = **1.5** marks each for 1st author and **0.75** mark for co- authors				
	5.3	Paper published in journals having NAAS rating below 4.00 or journals listed in UGC- Care list Group I = **1.0** marks each for 1st author and **0.5** mark for co-authors				
	5.4	Book published by National Institute/ Universities/ Standard publishers: • Each authored book having ISBN of more than 100 pages = 1st author, **2.0 marks** and co-authors = **1.0** mark for book • Each edited book having ISBN/proceedings of conference etc. having more than 100 pages =1st Editor, =**1.0 mark** and Co-editors, =**0.5 mark**				
	5.5	Book chapter in books having ISBN/ laboratory or practical manual / extension bulletin/ technical bulletin/ full length paper published in proceedings of National/ International seminar/ symposium/ conference/ research paper published in journals not included in (5.1) to (5.3) categories =1st author, **0.5 mark** and co- authors, **0.25mark**				
	5.6	Each short note / communication published in NAAS rated journal = 1st author, **0.5** and co-authors,**0.25 mark**				
	5.7	Each abstract published in proceedings of seminar /symposium /conference or short note papers published in Non- NAAS journals = 1st author, **0.25 mark** and co-authors, **0.10 mark**,	03			
	5.8	Each popular article in reputed magazine / folder/ leaflet= 0.25 for 1st author and 0.10 for co- authors	05			
6.	**Additional duties / Institution building: (during the period of assessment)**		**10**			
	6.1	Additional duties of continuous nature as Incharge of Department, farm Incharge, Chief hostel Warden, Hostel warden, DDO of Units, ADSW, Incharge, NSS/ NCC/ Games & Sports / placement Cell / website/ Establishment / pool/ accounts/ technical cell/ Central Store/ Students section/ Academic/ Asstt. Examination Suptd. / Library/ Central lab, land scaping etc. or other additional duties of continuous nature assigned by the University/Competent authority, to be decided by screening / scrutiny committee. = **2.0 mark** for each year				

Eligibility and criteria

CAS promotion from Assistant Professor Stage II to Assistant Professor Stage III shall be conducted by a Screening Cum Evaluation Committee adhering to the criteria laid out as API score in PBAS.

Note:

1. Minimum Eligibility:

i.   Service requirement**:** Minimum 5 years of service on the post of Assistant Professor in stage II in AGP 7000/- or Pay level **AL 11**.

ii. A Ph.D. degree in the subject concerned/allied/relevant discipline.

iii. One course / programme from among the categories of Methodology, workshops, training, teaching-learning-evaluation technology programme, soft skills development programmes and faculty development programmes of minimum one week duration.

iv. Published three research papers in the peer-reviewed /NAAS rated or UGC-listed journals during assessment period.

v.   Minimum API score of 50%

2. CAS promotion Criteria:

i.   Candidate gets 'satisfactory' or above grade in the annual performance assessment reports of at least four of the last five years of the assessment period

The promotion is recommended by the Screening-cum-evaluation committee.

Signature of candidate