



Dr. Mukesh Goyal
Director, PM&E

निदेशालय प्राथमिकता, निगरानी एवं मूल्यांकन
कृषि विश्वविद्यालय, कोटा

बोरखेडा, बारौ रोड, कोटा- ३२४००१ (राज.)

Directorate of Prioritization, Monitoring & Evaluation
Agriculture University, Kota

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F. 5(1)/AU/Kota/DPME/SOC/2023/ 57-71

Date : 12.05.2023

Registrar / Comptroller, AU, Kota
Director Research / Ext. Edu. / HRD/ DSW/ Education, AU, Kota
Dean, CH&F, Jhalawar/ College of Agriculture, Kota & Hindoli
Estate Officer/ Controller of Examination, AU, Kota
Nodal Officer Website, AU, Kota


Sub: Proceedings of 9th meeting of Senior Officers Council held on dated 03.05.2023 regarding.

Sir,

In reference to the subject cited as above, kindly find enclosed herewith the proceedings of 9th Meeting of Senior Officers Council held on dated 03.05.2023 for your perusal and further necessary action.

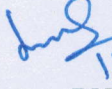
Action Taken Report may be send to this office accordingly.

Encl: - as above


12/05/2023
Director, PM&E
&
Member Secretary

Copy to :-

1. P.S. to Hon'ble Vice Chancellor & Chairman, SOC, AU, Kota for kind perusal.
2. Guard file.


12/05/2023
Director, PM&E
&
Member Secretary

Agriculture University, Kota

Proceedings of Senior Officers Council Meeting

The 9th meeting of Senior Officers Council (SOC) of Agriculture University, Kota was held on 3rd May, 2023 at 02.30 PM at conference hall of AU, Kota under the chairmanship of **Dr. Abhay Kumar Vyas, Hon'ble Vice Chancellor, AU, Kota.**

Following Officers were present in the meeting

1. Dr. Abhay Kumar Vyas	: Hon'ble Vice Chancellor	Chairman
2. Sh. N.K. Jain	: Registrar	Member
3. Dr. S.K. Jain	: Director Extn. Edu. & DHRD	Member
4. Dr. Jitendra Singh	: Director Students Welfare	Member
5. Dr. Ashutosh Mishra	: Director Education	Member
6. Dr. I.B. Maurya	: Dean, CH&F, Jhalawar	Member
7. Dr. M.C. Jain	: Dean, COA, Kota	Member
8. Dr. N.L. Meena	: Dean, COA, Hindoli	Member
9. Dr. Virendra Singh	: Controller of Examination	Member
10. Er. Hemant Sharma	: Estate Officer	Member
11. Sh. Ramkesh Meena	: Treasury Officer	Invitee
12. Dr. Chaman Kumari Jadon	: Asstt. Prof, DR Office	Invitee
13. Dr. Chirag Gautam	: Nodal Officer Website	Invitee
14. Dr. Mukesh Chand Goyal	: Director (PM&E)	Member Secretary

Sh. Ramdhan Raigar, Comptroller and Dr. Pratap Singh, DOR could not attend the meeting due to some unavoidable circumstances.

The meeting was started with the welcome of Hon'ble Vice Chancellor Dr. Abhay Kumar Vyas and SOC members by Dr. Mukesh Chand Goyal, Director, PM&E and Member Secretary of SOC. Thereafter, various agenda items were presented and following discussions & actionable decisions were taken.

Agenda : AUK/SOC-09/2023/01 : Confirmation of Proceedings of the 8th meeting of SOC held on dated 07.02.2023

Director P.M.& E. and Member Secretary informed the house that no any observation/comment received till date from SOC members. Therefore, house confirmed the proceedings of last SOC held on dated 07.02.2023.

Agenda : AUK/SOC-09/2023/02 : Action Taken Report on proceedings of 8th meeting of SOC held on 07.02.2023

Action Taken Report on the various agenda of proceedings of 8th meeting of SOC held on dt. 07.02.2023 were discussed in detail for necessary actions which are as follows: -

9.2.1 : To write a letter to the Department of Higher Education, Govt. of Rajasthan for seeking the permission of teaching staff under Vidhya Sambal Yojana

The Dean CoA, Kota was advised to coordinate with the Registrar to finalize the matter at the earliest.

(Action : Dean CoA, Kota / Registrar)

9.2.2 : Budget provisions for attending International/ National trainings/ conferences/ seminars/ symposium etc. for scientists /university officers especially for non-plan scheme

Director HRD shall make a budget proposal for this purpose as "sub head on HRD" and submit to the Comptroller by 15th May, 2023.

(Action : DHRD/Comptroller)

9.2.3 : Income and expenditure budget book of AU, Kota shall be prepared & maintained by Comptroller office

Comptroller office should resolve the matter latest by 20th May, 2023.

(Action : Comptroller)

9.2.4 : Preparation of data base and tracking the students after passing out

As per the feedback given by the nodal officer website on this issue, it was decided that alumni registration portal will be created on the proposed new website of the university.

(Action : Nodal Officer Website)

9.2.5 : Redesigning and redeveloping the university website

As per the information provided by the Nodal Officer Website, the technical specifications as per the need of university has been drafted and accordingly file has been put up for budget provision/ sanction to invite the tender through private vendors. It was decided to complete the task by 30th June, 2023 positively.

(Action : Nodal Officer Website/ Registrar/ Comptroller)

9.2.6 : To make more efforts for inviting school students and teachers to visit University Museum and other units

DEE informed that KVK, Kota has submitted a proposal for 50-seater bus to ICAR-ATARI Jodhpur. Dean COA, Kota also informed about submission of demand for bus from the State Government.

It was decided that letter of reminder should be written regularly with a interval of 15 days to the schools head for inviting their students and teachers to visit museum and other units.

(Action : DEE)

9.2.7 : To speed up the process for recruitment of employees

Convener, Recruitment Cell informed the progress of process for recruitment of employees and decided to speed up the matter.

(Action : Registrar/ Recruitment cell)

9.2.8 : Proposal for establishment of University library at AU, Kota

DEE informed that the budget of Rs. 10.00 lakh has been revalidated by the comptroller and the process of procurement for non-recurring items i.e., furniture etc. is in progress. The DEE was asked to complete the procurement process by 30th June, 2023.

(Action : DEE)

9.2.9 : Establishment of common sale counters at KVK, Kota, ARS, Kota and CH&F, Jhalawar

It was resolved that the proposals of sale counters for KVK Kota, ARS Kota and CH&F Jhalawar shall be submitted by the respective units to the concerned NABARD Offices for financial support latest by 30th May, 2023.

(Action : KVK, Kota/ ARS, Kota/ CH&F, Jhalawar/DEE)

9.2.10 : Each unit to become Atmanirbhar in flowers and bouquets

It was again emphasised that special focus shall be given by all the units to ensure the compliance and submit the status report by 15th May,2023.

(Action : All In-charges of functional Units)

9.2.11 : Initiation of new Certificate and Diploma programmes by AU, Kota

DEE informed that Dean COA, Kota has intimated to start the certificate course on Organic Farming from 20th May 2023 and Dean CH&F, Jhalawar has intimated to start the certificate course on Protected Cultivation on Vegetables and Flowers from 1st July, 2023.

(Action : Dean COA, Kota/ CH&F, Jhalawar)

9.2.12 : Electricity works at University Campus

Estate officer informed that work order for electricity works at University Campus has been issued by Rajasthan State Agriculture Marketing Board, Jaipur on dated. 28.03.2023. The Process of material procurement is in progress.

(Action : Estate Officer)

9.2.13 : Write off of articles at different units

The Comptroller should organise a meeting of all concerned units in the second week of May,2023 to expedite the matter and decided to complete the task by the end of May,2023.

(Action : Comptroller)

9.2.14 : To ensure biometric attendance by all the units of the University

The biometric attendance should be sent to the Registrar Office by 3rd of every month in the prescribed format.

(Action : Registrar/ All unit Incharges)

9.2.15 : Welcoming of guests by giving scroll and memento having emblem and name of the University

COE informed that a draft letter has been sent to the Registrar office to issue an office order of committee. Therefore, the Registrar shall issue the office order to expedite the matter.

(Action : Registrar/ COE)

9.2.16 : Recruitment Cell shall take initiative for filling the post of Junior Engineer (Civil Engineering)

Estate Officer and Recruitment Cell informed that permission for recruitment for the post of Junior Engineer not yet received from the GOR. The Registrar shall write a reminder letter to the Government of Rajasthan.

(Action : Registrar/Recruitment Cell/EO)

9.2.17 : The meeting of Staff Council/ Departmental Committee etc. should be conducted on regular basis

Dean, CH&F, Jhalawar informed that meeting of staff council has been organised, of which the proceedings shall be sent to the Hon'ble Vice Chancellor as earliest.

(Action : Dean, CH&F, Jhalawar/ COA, Kota)

9.2.18 : Construction of building for COA, Kota

Estate Officer informed that approved structural design, drawing and master plan has been sent to the Project Director, RSRDC, Kota. Estate Officer shall write reminder letter to the RSRDC and take regular follow up for its monitoring.

(Action : Estate Officer)

9.2.19 : Study leave to employees after completion of two years of service in the University

Director Education shall take up necessary action and modifications in Act & Statutes of the University by taking into necessary considerations as per the parent University i.e., MPUAT and SKRAU.

(Action : Director Education)

9.2.20: Preparing & implementing Standard Operating Procedure (SOP) for direct recruitment on various non-teaching posts

Convener, Recruitment Cell informed that SOP for direct recruitment on non-teaching posts has been finalized and being implemented. The process for direct recruitment on various non-teaching post is in progress. It was decided to speed up the matter.

(Action : Recruitment Cell / Registrar)

9.2.21 : Streamlining of Purchase and Procurement Process

Procurement Committee has been constituted at AUK admin. headquarters level for full financial year except for examination materials. Thus, compliance is complete.

9.2.22 : Developing System for farewell & welfare of staff of administrative block, AU, Kota

Director, PM&E informed about the initiation and progress of Staff Club contribution, opening of bank account and support of the recurring material expenditure of the temple in the university campus. It was also resolved to expedite the matter of contribution from remaining staff club members. Treasury officer should support the Executive Committee for opening the bank account of the staff club.

(Action : Director, PM&E / TO/ Concerned persons)

Agenda : AUK/SOC-09/2023/03 : Review of status at various functional units about:

- 9.3.1: Cleaning inside and outside the campus
- 9.3.2: Well organized sitting plan in the office
- 9.3.3: Efforts for beautification of the campus and growing seasonal flowers and making bouquet for various occasions
- 9.3.4: Bilingual main Sign Boards of the Office
- 9.3.5: Feedback about improvement in the performance of the Admin and Finance staff after attending training on Office Management (15-17 February, 2023)
- 9.3.6: Furnishing of Guest House and its effective management
- 9.3.7: Training Need Assessment
- 9.3.8: Technical Articles / Success story sent for press coverage
- 9.3.9: Project submission by the research scientists
- 9.3.10: YouTube Channel / Facebook/ Twitter progress
- 9.3.11: Resource generation by sale of produce, seed and products

It was resolved that all the concerned units to send the progress and status report latest by 15th May, 2023 in compliance of the above-mentioned items 9.3.1 to 9.3.11. It was also decided that the rates of sale produce i.e., seed, vermicompost, processed products etc. should be reviewed and revised through a committee for 2023-24.

(Action : All the concerned and functional units)

Agenda : AUK/SOC-09/2023/04 : Preparation of pension papers and payment of all dues along with PPO

After thorough discussion on this issue, it was resolved that Registrar and Comptroller should ensure the process of Pension Pay Order (PPO) and must start pension process six months before retirement and ensure all benefits on the date of retirement of the employee.

(Action : Registrar/ Comptroller)

Agenda : AUK/SOC-09/2023/05 : Regularization of services of the employees

It was expressed that confirmation order for regularization of services of the university employees are not issued since long. After detailed discussion on this issue, it was resolved that the office order regarding regularization of services for all the employees shall be done by 31th May, 2023. For this purpose, Registrar office should take appropriate action to resolve the matter.

(Action : Registrar)

Agenda : AUK/SOC-09/2023/06: Acceptance of resignation letter

DEE raised the issue of technical acceptance of the resignation letter given by the several employees of the university which is creating problem in recruiting those posts. Therefore, it was decided that Registrar Office should take appropriate action to resolve the matter.

(Action : Registrar)

Agenda : AUK/SOC-09/2023/07: Landscaping plan for each functional unit and its implementation and regular monitoring

Dr. Ashutosh Mishra shall visit the different units and prepare a plan for landscaping for all the functional units of the University. Dr. Mishra shall monitor the units regularly. TA and DA shall be bear by the respective units. This should be completed by 30th June and compliance shall be submitted to the VC secretariat.

(Action : HOD landscaping, CH&F/ All functional unit in-charges)

Agenda : AUK/SOC-09/2023/08: Preparation and signing of MOUs

In order to sign MOUs with different organizations, it was decided to constitute a committee to examine, process and monitor the proposals of MOUs before signing the MOU as under:

- i. Concerned Dean/ Director/ EO
- ii. Comptroller
- iii. One Senior Officer
- iv. Legal Assistant
- v. Director PM&E and Nodal Officer (MOU)

The committee will examine all proposals of MOU with regard to appropriateness, probable advantages to AU, Kota, year-wise action plan, academic/ social/ economical and IPR aspects in long term. Committee will also finalize the *modus operandi* of signing the MOUs. Concerned Dean/ Director/ EO shall execute the MOU and Registrar shall be as witness or vice-versa.

(Action : Concerned Dean/ Director/EO/ Registrar/ Comptroller/ LA)

Agenda : AUK/SOC-09/2023/09: Training Policy of the AU, Kota

To final the training policy of the university, Director, HRD shall mail the draft policy to the Deans and Directors & concerned to receive the feedback on the prepared policy document for trainings by 30th May and finalize the policy by 30th June, 2023.

(Action : Director, HRD)

Agenda : AUK/SOC-09/2023/10: Multi-location testing at all the centres of the University including KVKs if requested by the Project In-charge through DOR

If the concerned scientist gives the consent for multi-location testing then KVKs should also be included for this purpose.

(Action : DEE/ KVKs/ DOR)

Agenda : AUK/SOC-09/2023/11: Bringing excellence in Research/ Education/ Extension/ Training/ Students' Welfare/ Colleges/ Administration/ Finance/ PM&E

To bring excellence in Research/ Teaching/ Extension and other spheres, it was decided that all the Deans and Directors, COE, EO, Registrar, Comptroller shall present in the month of June, 2023. The presentation shall be brief and concise with time limit 15-20 minutes. First 5 minutes shall be devoted on the achievement made during last 05 years and 10-15 minutes shall be focused on the activities and work plan to scale up their activities for bringing excellence.

(Action : All Dean / Director/ COE/ EO/ Registrar/ Comptroller)

Agenda : AUK/SOC-09/2023/12: Finalizing Gold Medals for meritorious students.

To finalize the gold medals for meritorious students before convocation, it was resolved to constitute a committee consisting of the following: -

- i. All the three Deans (CH&F, Jhalawar/ COA, Kota/ COA, Hindoli)
- ii. Director, Education
- iii. COE

Senior Most Dean shall act as chairman of the committee and COE shall act as Member Secretary.

(Action : All Deans/ DE/COE)

Agenda : AUK/SOC-09/2023/13: APAR for all permanent employees except Class IV cadre.

To systematize the existing system of APAR (Annual Performance Assessment Report), it was decided that Registrar Office will frame the necessary guidelines for proper submission, review, approval and safe store.

(Action : Registrar)

Agenda : AUK/SOC-09/2023/14: Preparations for Kharif-2023 season like labour, agro-inputs, etc.

The preparation for kharif season 2023 w. r. t. labour and agro-inputs arrangement should be completed timely by the end of May, 2023.

(Action : DOR/ DEE/ Deans/ KVKs/Comptroller/ concerned units)

Agenda : AUK/SOC-09/2023/15: Status and progress of civil works

To review the status and progress of the civil works, it was decided that Estate Officer shall present the progress of civil works in every SOC in 3-4 slides.

(Action : Estate Officer)

Agenda : AUK/SOC-09/2023/16: Status of fund allocation and utilization.

To review and monitor the status of fund allocation and their utilization, comptroller shall make monthly statement and present every SOC in 3-4 slides.

(Action : Comptroller)

Agenda : AUK/SOC-09/2023/17: To discuss and finalize the SOPs for direct recruitment on teaching posts including Senior Scientist cum Head, Assistant Librarian and SMS

Director Extension Education and Convener, Recruitment Cell informed that the state government has accorded permission/ sanction to fill a total of 71 teaching cadre posts as per the following details-

- | | | |
|------|---------------------------|------|
| i. | Professor or equivalent | : 06 |
| ii. | Associate Professor | : 11 |
| iii. | Senior Scientist cum Head | : 04 |
| iv. | Assistant Professor | : 42 |
| v. | Assistant Librarian | : 04 |
| vi. | SMS | : 04 |

The University is in the process of starting recruitment process on above mentioned posts for which the SOP has to be finalized. The tentative SOP was presented for discussion and finalization.

After detailed discussion, Standard Operating Procedure (SOP) was finalized as under. It was also decided to speed up the matter.

SOPs for the recruitment on the teaching cadre posts including Assistant Librarian, Senior Scientist-cum-Head and SMS

S. No.	Steps	Action by
1.	Permission to fill vacant posts and sanction of new posts	Government / DoA, Group III
2.	Finalization of the panel of experts of all subjects by the committee constituted under the chairmanship of Member, RPSC	Registrar
3.	Preparation of Reservation Roster at university level	Roster Committee
4.	Approval of Roster from GoR and Governor House	Registrar
5.	Uploading of detailed Roster on University website with a link to DOP	Nodal Officer, Website
6.	Answering the objections related to Roster, if required in stipulated time	Registrar
7.	Finalization of eligibility / qualification, application fee, score cards, ratio of candidates to be called for interview etc.	Registrar
8.	Changes in the nomenclature and eligibility of the posts of Senior Scientist-cum-Head and SMS	Registrar
9.	Approval to fill the teaching posts from Raj Bhawan	Registrar
10.	Finalization of format of application forms for each teaching cadre post and draft of advertisement	Registrar
11.	Informing BOM with the draft of the advertisement	Registrar
12.	Release of advertisement to invite the applications	Registrar
13.	File Caveat in High Court (Jaipur and Jodhpur)	Registrar/ LA
14.	Scrutiny / screening of application forms	Registrar
15.	Preparation of the category wise merit list based on score card for each post	Registrar
16.	Nomination of members of selection board:	Registrar
	• Governor's nominee	
	• ICAR nominee	
	• BOM nominee	
17.	Finalization of interview schedule	Vice- Chancellor
18.	Issuance of call letters for the interview	Registrar
19.	Conducting interviews and document verification	Interview Board/ recruitment cell
20.	Preparation of final merit/ wait list (Confidential)	Registrar
21.	Approval and confirmation of results in BOM	Registrar
22.	Posting of candidates	Registrar
23.	Issuance of appointment orders	Registrar

It was also resolved that the process of inviting for applications should be online as well as offline mode for teaching cadre and only online mode for the non-teaching cadre.

(Action : Convener, Recruitment Cell/ Registrar)

Agenda : AUK/SOC-09/2023/18: Conducting recruitment of non-teaching posts by hiring online portal

Convener, recruitment cell informed that the university is in the process of starting recruitment process on non-teaching posts. Therefore, it is proposed to undertake this task by hiring the 'online portal' for following reasons-

- i. Ease in fee collection
- ii. Ease in sending admit cards/ any other correspondence to candidates
- iii. Ease in conducting written examination
- iv. Data storage and safety
- v. To safeguard against legal implications

After thorough discussion, it was unanimously resolved to conduct the recruitment process for non-teaching posts through online portal mode. It was decided that the process of hiring the online portal should be initiated.

For selection of the agency to be hired for online portal, a committee is constituted consisting of the following: -

- | | | |
|------|---|------------|
| i. | Dr. Virendra Singh, COE | : Convener |
| ii. | Dr. I B Maurya, Dean, CH&F | : Member |
| iii. | Dr. S K Jain, DEE & convener recruitment cell | : Member |
| iv. | Sh. Ramdhan Raigar, Comptroller | : Member |
| v. | Sh. Shashi Kant Bharati, IA | : Member |

Further, it was decided that recruitment cell will decide the matter with the help of committee and procure. The requirement of other manpower may be hired on demand basis.

It was also resolved to constitute a committee, for deciding the weightage/ number of questions from different units/ subjects of the syllabus for different non-teaching post, consisting of the following: -

- | | | |
|------|--------------------|--------------------|
| i. | Dr. I B Maurya | : Chairman |
| ii. | Dr. Pratap Singh | : Member |
| iii. | Dr. S K Jain | : Member |
| iv. | Dr. Virendra Singh | : Member Secretary |
| v. | Sh. Rahul Gupta | : Member |

The committee will submit the recommendations within ten days.

(Action : All Concerned/ Registrar)

Agenda : AUK/SOC-09/2023/19: To issue financial sanction for guest house budget in favour of DEE, rather than DDO, Admin office, AU, Kota

Director Extension Education informed that the university guest house is being operated under the administrative control of Directorate of Extension Education, AU, Kota. But whatever the budget is sanctioned for its maintenance (Other than civil work), the financial sanction is issued in favour of DDO, Admin, AU, Kota. This creates unnecessary delay in execution of work. Therefore, it is proposed that the financial sanction of budget for maintenance of university guest house may be issued in favour of DEE, AU, Kota.

After discussion and consent of the treasury officer, it was resolved to issue financial sanctions of budget for maintenance of university guest house in favour of DEE, AU, Kota.

(Action : DEE/ Comptroller/ TO)

Agenda : AUK/SOC-09/2023/20: Formulate a committee to review the fee structure of all degree programme offered in the constituent colleges of AU, Kota

Dean and Faculty Chairman (Agriculture) informed that all the constituent colleges of the University are levying fees from the students on different accounts such as tuition fee, examination fee, hostel fee etc. The present fee structure on various aspects was revised in academic session 2019-20 vide notification no. AUK/Compt/2019-20/12752-57 dated 20.01.2020. Therefore, it is proposed to constitute a committee for revision of fees structure on various components. Submitted for further, discussion and consideration.

After through discussion, it was resolved to constitute a committee consisting of the following: -

- | | | |
|------|--|------------|
| i. | Dean, CH&F, Jhalawar | : Convener |
| ii. | Dean, COA, Kota | : Member |
| iii. | Dean, COA, Hindoli | : Member |
| iv. | Director, Students Welfare | : Member |
| v. | Controller of Examination | : Member |
| vi. | Treasury Officer (Comptroller Nominee) | : Member |

The committee shall review the present fee structure and recommend the proposed fee structure by keeping in mind that the fee should be reasonable and affordable. The committee shall submit the report latest by 31st May, 2023.

(Action : All Deans/ DSW/COE/Comptroller/ Establishment/ TO)

Agenda : AUK/SOC-09/2023/21: Revision of honorarium for external members of Board of Studies/Courses committees of AU, Kota

Dean and Faculty Chairman (Agriculture) informed that presently we are paying sum of Rs. 1500/- to the external members of the Board of Studies and Courses Committees as sitting charges since 2018 implemented vide notification no. AU/Kota/2017/11038-50 dated 06.01.2018. Therefore, it is proposed to revise this honorarium to Rs. 2500/- per day to the external member of the said board/committees. Submitted for further, discussion and consideration.

After through discussion, it was resolved to pay honorarium of Rs. 2500/- per day per person for the external members of the Board of Studies and Course Committees as sitting charges.

(Action : Registrar/ Comptroller/ All Deans & concerned)

Agenda : AUK/SOC-09/2023/22: Sending detailed information regarding boarding and lodging of guests in the university guest house by the concerned officer/ unit heads

Director Extension Education informed that it has been observed that while sending the requisition for booking the rooms in the university guest house for guest on official duty by concerned officers/ unit heads of the university, it is not clearly mentioned that who will bear the room rent and lodging charge of the guest, which sometimes create awkward situation for the guest house management. Therefore, it is proposed that the requisition shall be forwarded to the DEE clearly mentioning that whether, the boarding and lodging charges is to be borne by the respective unit or the guest.

After discussion on this issue, it was resolved that proper and timely requisition letter by concerned unit in-charges should sent to the Director Extension Education by mentioning clearly that whether the boarding and lodging charges are to be born by the respective unit or by the guest.

(Action : DEE/ All Unit In-charges/ Registrar)

Agenda : AUK/SOC-09/2023/23: Proposal for Agri Business Management institute.

Detailed discussion on this issue was done but due to the lack of consensus among the members of the council, it was decided to drop this agenda.

Agenda : AUK/SOC-09/2023/24: General clauses of administration

Registrar raised this issue that any action on any aspect should be as per the act and statutes of the university. After discussion, all agreed to act within the framework of act and statutes of the university and have mutual trust and respect.

(Action : All the concerned)

Agenda : AUK/SOC-09/2023/25: Advisory Committee for accreditation for COA, Kota

Dean COA, Kota informed about the preparation of Self Study Report (SSR) to be submitted to ICAR for accreditation purpose and requested to constitute a committee for this purpose.


After thorough discussion, it was decided to constitute a advisory committee for finalizing the SSR, consisting of the following: -

- | | | |
|------|----------------------|------------|
| i. | Dean, COA, Kota | : Convener |
| ii. | Dean, CH&F, Jhalawar | : Member |
| iii. | Dean, COA, Hindoli | : Member |
| iv. | Director Education | : Member |

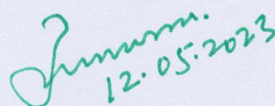
Further, it was also decided that Dean, COA, Kota shall act as Coordinator for the accreditation of COA, Kota.

(Action : Dean, COA, Kota/ CH&F, Jhalawar/ COA, Hindoli/ Director Education)

Thus, the meeting ended with the vote of thanks to the chair.


Dr. Mukesh Chand Goyal
Director, PM&E
and
Member Secretary, SOC

Submitted to the Hon'ble Vice Chancellor for kind approval.


12.05.2023