



# कृषि विश्वविद्यालय कोटा AGRICULTURE UNIVERSITY KOTA

बोरखेड़ा, बांरा रोड, कोटा 324001 (राज.)  
Borkhera, Baran Road, Kota 324001 (Raj.)

Tel : 0744-2321206  
Email:  
comptroller@aukota.org

No. F.(80)(2)/AUK/IT/CCTV&NW/2025/

775-80

Date: 22/05/2025

## खुली निविदा सूचना

कृषि विश्वविद्यालय, कोटा में **Surveillance system setup at Solar Plant area in campus of AU, Kota** हेतु विनिर्माताओं / अधिकृत विक्रेताओं से लिये जाने हेतु सीलबन्द निविदाएँ आमन्त्रित की जाती हैं। निविदादाताओं द्वारा निविदा फॉर्म व शर्तें [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in) तथा <https://aukota.org/Tenders> से भी प्राप्त की जा सकती हैं।

क्र. सं.	कार्य का विवरण	अनुमानित मूल्य (रु.)	अमानत राशि 2% (रु.)	निविदा शुल्क (रु.)	निविदा प्रपत्र प्राप्त करने की दिनांक	निविदा प्रपत्र जमा करने की अन्तिम दिनांक	निविदा खोलने की दिनांक
1	Surveillance system setup at Solar Plant area in campus of AU, Kota	4,00,000/-	8000/-	500/-	23.05.2025 प्रातः 10:00 बजे से 02.06.2025 दोपहर 03:00 बजे तक	02.06.2025 दोपहर 03:00 बजे तक	03.06.2025 प्रातः 11:00 बजे

निविदा शुल्क एवं अमानत राशि वित्त नियंत्रक, कृषि विश्वविद्यालय, कोटा के बैंक खाता संख्या 687801700343 (IFSC: ICIC0006878) में RTGS/NEFT द्वारा ऑनलाइन जमा करें। निविदादाता/संवेदक निविदा फॉर्म फीस ऑनलाइन उक्त खाते में जमा कराकर विश्वविद्यालय से प्राप्त कर सकते हैं या SPP पोर्टल/विश्वविद्यालय वेबसाइट ([www.aukota.org/Tenders](http://www.aukota.org/Tenders)) पर उपलब्ध फॉर्म का उपयोग कर सकते हैं। किसी भी निविदा को स्वीकृत/अस्वीकृत करने का अधिकार विश्वविद्यालय में निहित होगा। यदि किसी कारणवश निविदा खुलने की दिनांक को अवकाश रहता है या अपरिहार्य कारणों से बोली नहीं खोली जाती है तो अगले दिन या विश्वविद्यालय द्वारा निर्धारित तिथि को निविदा खोलने की कार्यवाही की जावेगी। किसी भी निविदा को बिना कारण बताए निरस्त करने का अधिकार विश्वविद्यालय के पास सुरक्षित रहेगा।

वित्त नियंत्रक

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु:

1. निजी सचिव, माननीय कुलपति महोदय, कृषि विश्वविद्यालय, कोटा
2. कुलसचिव, कृषि विश्वविद्यालय, कोटा
3. नोडल अधिकारी (आई.टी.), कृषि विश्वविद्यालय, कोटा
4. क्रय समिति सदस्य .....
5. प्रभारी अधिकारी, भण्डार, कृषि विश्वविद्यालय, कोटा
6. सूचना पट्ट, कृषि विश्वविद्यालय, कोटा
7. रक्षित पंजिका।

वित्त नियंत्रक

## Technical Specifications

### Surveillance system setup at Solar Plant area in campus of AU, Kota

S/N	Name of the item	Qty.	Unit	Make/Model quoted by the bidder
1.	Industrial Grade Varifocal Professional IP Bullet camera	04	Nos	
2.	Network Video recorder with HDD	01	Nos	
3.	Power Switch 24 ports	01	Nos	
4.	Armored OFC cable with conduit pipe and allied accessories	200	Mtr.	
5.	Communication cable with PVC conduit and allied accessories	300	Mtr.	
6.	Outdoor network rack	1	Nos	
7.	Small form-factor pluggable gigabit module	2	Nos	
8.	6F light interface unit	2	Nos	
9.	Subscriber Connector - Lucent Connector communication cable	2	Nos	
10.	Electricity copper cable with proper pipe and allied accessories	400	Mtr.	
11.	Installation, testing, configuration, and commissioning with necessary hardware's.	1	Lot.	

**Note:**

1. Above mentioned quantities are approximate which may vary as per the need & requirement at the actual site.
2. Bidder have to mention the detailed specifications and make of the respective item with highlighting required specifications in the tender document .
3. Name & address of the firm : .....

.....  
.....



## Detailed Specifications

Item No: 1 Industrial Grade Varifocal Professional IP Bullet camera		
S/N	Technical Parameter	Compliance Yes/No
1.	Camera Type: 5MP IP IR bullet motorized varifocal 2.7~13.5 mm	
2.	The camera must have a IR range of minimum 80 Mtrs.	
3.	Image sensor: 1/2.8", 5mp CMOS or better	
4.	Minimum illumination :Color 0.002Lux @F1.6 AGC on (Colour), 0 Lux B/W with IR LEDs on@f2.0	
5.	The camera must have resolution: 5MP (2592x1944), 4MP (2560x1440), 3MP (2304X1296), 1080P(1920X1080), SXGA (1280X1024), 1.3MP (1280X960), 720P (1280X720), DI (704X576/704X480), VGA (640X480), CIF(352X288/352X240)	
6.	The Must have features like WDR, HLC, ANR, SD card Slot minimum 512 GB, Private Mask, Corridor Format, ONVIF Profile (S/T/G).	
7.	The camera must have additional features like VCA Tripwire/ Double Tripwire/ Perimeter/ Object Abandon/ Object Lost/ Running/ Loitering/ Parking/ Crowd/ Audio Abnormal Detection/ Video Abnormal Detection/face capture/Human and vehicle classification.	
8.	The camera must have protection features like IP67, lightening protection, surge protection and voltage transient meets	
9.	The camera must have operating temperature -35°C~65°C, 0~95% RH	
10.	The camera must have full metal housing and support a minimum resolution of 2592x1944@30fps, 1920x1080@60fps.	
11.	The camera must be compatible with the university's existing NVR and surveillance infrastructure system.	
The Bid specific OEM authorization issues to the bidder for sales and post-sales services must be enclosed, required for technical bid qualification.		

Item No: 2 Network Video recorder with HDD		
S/N	Technical Parameter	Compliance Yes/No
1.	IP Video Input    10 ch IP camera Input	
2.	Compression        S+265/H.265/H.264H	
3.	HDMI                  1 HDMI & VGA, 2 USB	
4.	Storage                1 SATA interface minimum 10 TB capacity (4 TB preloaded from day 1)	
5.	Recording resolution    5MP/4MP/3MP/1080P/720P	
6.	Network Interface    1 RJ-45 10/100 Self-adaptive Ethernet Interfaces	
7.	Bandwidth            I/O: 50 Mbps/40 Mbps	
8.	NVR/Camera should accessible on mobile phone using OEM's own application.	
9.	The bidder must have to integrate the NVR with the existing network infrastructure of Agriculture University Kota.	
The Bid specific OEM authorization issues to the bidder for sales and post-sales services must be enclosed, required for technical bid qualification.		



Note: For better compatibility and performance item no 1 and 2 is only acceptable from single make only. For better post sales and service support the Bid specific OEM authorization is must for the technical bid qualification.

<b>Item No: 3 Power Switch 24 ports</b>		
<b>S/N</b>	<b>Technical Parameter</b>	<b>Compliance Yes/No</b>
1.	Switch should have total 26 Nos. Gigabit port including 24 Nos. of 10/100/1000 Mbps Ethernet PoE Ports and 2 Nos. of dual personality (SFP/Gbe) ports	
2.	The Switch must have Non-blocking wire speed switch fabric, should have Min. 52 Gbps Back plane or more and should have Min. 39 Mpps.	
3.	Should support IEEE 802.1Q tag-based and port-based VLAN	
4.	The switch must have power budget of minimum 170 watt.	
5.	IGMP/IGMP snooping v1, v2, v3	
6.	MAC address, VLAN IP address, Protocol, TCP/UDP/type and DSCP	
7.	Layer 2 (L2) Multicast. The switch must support university's existing troubleshooting, and management software ZON utility. The OEM declaration is must for the same, to integrate the devices into the existing network.	

<b>Item No: 4 Armored OFC cable with conduit pipe and allied accessories</b>		
<b>S/N</b>	<b>Technical Parameter</b>	<b>Compliance Yes/No</b>
1.	The OFC cable must have a minimum of six core inside.	
2.	The OFC must jelly filled for OFC protection.	
3.	The cable must be armored type.	
4.	The OFC cable must support single mode.	
5.	The pipe must be 0.5 inches wide in diameter	
6.	The pipe must be strong enough and made of good material	
7.	The bidder must have to supply PVC conduit/HDPE/PPR pipe for the laying of OFC cable.	

<b>Item No: 5 Communicable cable with PVC conduit and allied accessories</b>		
<b>S/N</b>	<b>Technical Parameter</b>	<b>Compliance Yes/No</b>
1.	Pairs insulated conductors twisted together.	
2.	Conductor must be copper only	
3.	The conductor is 23 AWG solid bare copper (4 pair)	
4.	The insulation was high density polyethylene	
5.	The cable category must be cat 6 type.	
6.	The pipe must be 0.5 inches wide in diameter	
7.	The pipe must be strong enough and made of good material	

<b>Item No: 6 Outdoor Network Rack</b>		
<b>S/N</b>	<b>Technical Parameter</b>	<b>Compliance Yes/No</b>
1.	The network rack must be well welded, steel framed and conforms to DIN 41494 or equivalent standards.	



2.	Front Plain Lockable door, top and bottom welded to frame, vented and field cable entry exit cut outs.	
3.	The rack must have standard finish with anti-corrosive powder coating	
4.	The rack must conforms to IP55 Outdoor standards.	
5.	The rack must include rack mountable PDU, FAN, and mounting hardware's.	

**Item No: 7 Small form-factor pluggable gigabit module**

S/N	Technical Parameter	Compliance Yes/No
1.	The Small form-factor pluggable must be single mode duplex LC type connector.	
2.	The device must support minimum 1Gbps data transmission rate.	
3.	It must operate at a wavelength of 1310	
4.	It must support minimum data transmission distance of 5-10km	

**Item No: 8 6F Light interface unit**

S/N	Technical Parameter	Compliance Yes/No
1.	The LIU do not take more than 1U space in the rack and must be rack mountable.	
2.	Should be Single mode SC duplex type.	
3.	Fiber Management structure with a unique splice and distribution design for fiber patch cord and pigtail.	
4.	Rust protection powder coated metallic body	
5.	The LIU must be compatible of mounting 6 SC type of adopters. The adapters were loaded.	

**Item No: 9 Subscriber Connector - Lucent Connector communication cable**

S/N	Technical Parameter	Compliance Yes/No
1.	The cable must come with the connector type subscriber connector to lucent connector.	
2.	The cable must be of single mode	
3.	The cable comes with the minimum size of 1 mtr or higher.	
4.	The cable must be duplex type	

**Item No: 10 Electricity cable with proper pipe and allied accessories**

S/N	Technical Parameter	Compliance Yes/No
1.	The bidder has to supply and install insulated copper cable of 1.5mm for the rack location.	
2.	The bidder must have to install the electric cable without any additional cost.	
3.	The bidder must have to lay the electric wire into the PVC conduit/HDPE/PPR pipe as per the requirement on-site.	
4.	The bidder must have to supply a minimum of 2 pole 6 Amps isolator and a 6 Amps MCB.	
5.	Any other electrical equipments like socket button electric board is in the scope of bidder.	



Item No: 11 Installation, testing, configuration, and commissioning with necessary hardware's		
S/N	Technical Parameter	Compliance Yes/No
<b>OFC</b>		
1.	Termination of OFC Cable	
2.	Laying of OFC cable under the ground is in the scope of bidder.	
3.	All the required hardware and accessories required for laying of the OFC cable is in the scope of bidder.	
4.	Supply of OFC Root marker for secure the patching	
5.	Installation of OFC root marker made up of solid iron/M.S.	
6.	OFC root marker must be minimum 1 feet above from the ground	
7.	Fixing of OFC cable with the dedicated Screws in the LIU	
8.	Ensuring of properly cable insertion in the LIU before splicing	
9.	Testing of Pigtails before splicing	
10.	Proper splicing of OFC cable	
11.	Splicing of OFC cable with a minimal loss.	
12.	Splicing of OFC Cable in the correct colour order	
13.	Ensuring of tagging on OFC cable	
14.	Ensuring of tagging at LIU end	
15.	After splicing cleaning of pigtails with isopropyl alcohol solution.	
16.	Testing of spliced segment with power meter.	
17.	After splicing and testing of OFC cable, connecting of SC-LC OFC patch cord.	
18.	Ensuring the proper locking of SC-LC OFC patch cord in the LIU	
19.	Covering caps to be installed on non-using SC adopters on LIU end.	
<b>Installation of Cat 6 cable</b>		
20.	Supply and installation of laying/fixing accessories for PVC conduit pipe.	
21.	Laying/Fixing cat 6 cable in the PVC conduit pipe.	
22.	The PVC conduit pipe should have minimum 0.5 inch.	
23.	Marking/Tagging of each cable at rack end if required	
24.	Terminations of cat6 cable on both side for each segment.	
25.	Crimping of cat6 connectors	
26.	Testing of connections has to done properly	
<b>Electrical and Civil scope of work</b>		
27.	Installation & Commissioning of network devices & Work Scope As per tender documents.	
28.	Installation of IP cameras and NVR as per the instructed locations	
29.	Integration of IP cameras with the existing network VLAN topology.	
30.	Civil works shall be in supplier work including like road cutting if requires etc.	
31.	Electricity power provision on required network Locations/Rack Locations is in the scope of bidder.	
32.	Integration of new added devices with the existing network devices.	
33.	If any other item required for the installation has comes under the scope of work for the bidder.	
34.	All the other accessories and hardware items for the installation of	



	camera like pole mounting structure, mounting plate, etc are in the scope of bidder	
<b>Display LED TV</b>		
35.	The LED display must have minimum of 30 inches	
36.	The LED display TV must have HDMI x 1, USB x 1	
37.	Minimum resolution 1080p	
38.	Minimum refresh rate 50 or above	
39.	Minimum 10 watts of speaker output	
40.	Must have Bluetooth support	
41.	Default accessories: Wall mount bracket, Remote Control, and default accessories provided with the item.	

  
COMPTROLLER





# कृषि विश्वविद्यालय कोटा AGRICULTURE UNIVERSITY KOTA

बोरखेडा, बारा रोड, कोटा 324001 (राज.)  
Borkhera, Baran Road, Kota 324001 (Raj.)

Tel : 0744-2321206  
Email:  
comptroller@aukota.org

No. F.(80)(2)/AUK/IT/CCTV&NW/2025/775-80

Date: 22/05/2025

## नियम व शर्तें:-

01. कार्य की अवधि कार्यादेश तिथि से 30 दिन रहेगी। निर्धारित अवधि के बाद कार्य किए जाने पर सामान्य वित्तीय एवं लेखा नियम II के नियम 58 के तहत कार्यवाही की जायेगी।
02. बोली स्वीकृति हेतु सक्षम अधिकारी न्यूनतम बोली को स्वीकार करने हेतु बाध्य नहीं है। किसी भी बोली को या उसके किसी निर्बंध/अंश को बिना कारण बताये अस्वीकार किया जा सकता है।
03. बोलीदाता को उक्त सभी आइटम का मैक अंकित करना होगा।
04. बोलीदाता को बिड एवं संलग्न दस्तावेजों पर हस्ताक्षर करना अनिवार्य है।
05. किसी भी वाद की स्थिति में न्याय क्षेत्र कोटा होगा।
06. बोलीदाता के पास कंपनी का वैध Authorization/Distributor/Dealer होना आवश्यक है।
07. बोलीदाता को सम्बन्धित कार्य का किसी भी सरकारी विभाग/स्वायत्तशासी संस्था में न्यूनतम 2 वर्ष का अनुभव एवं संतोषजनक कार्य का प्रमाण-पत्र प्रस्तुत करना आवश्यक है।
08. बोलीदाता को वर्णित कार्य विश्वविद्यालय स्तर पर क्रियान्वयन सुनिश्चित करना होगा।
09. बोली में दरें स्पष्ट अंकित करें। किसी भी कटिंग/ओवरराइटिंग पर लघु हस्ताक्षर करें अन्यथा बोली मान्य नहीं होगी।
10. दरें समस्त करों सहित देनी हैं। अन्य चार्ज अस्वीकार्य हैं।
11. वार्षिक रखरखाव अनुबन्ध के तहत काम में लिए गये पार्ट्स पर निर्माता कंपनी द्वारा दी गई वैध गारंटी/वारंटी सम्मिलित होनी चाहिए।
12. फर्म का जी.एस.टी. रजिस्ट्रेशन होना आवश्यक है। आयकर/जीएसटी कर की नियमानुसार कटौती की जायेगी।
13. फर्म को उक्त शर्तों से संबंधित आवश्यक दस्तावेज संलग्न करना आवश्यक होगा।
14. बोली दो सील बन्द लिफाफों में प्रस्तुत करें, प्रथम लिफाफे में तकनीकी बिड अंकित करें तथा द्वितीय लिफाफे में वित्तीय बिड अंकित करें। दोनों लिफाफों को एक बड़े लिफाफे में रखें जिस पर Surveillance system setup at Solar Plant area in campus of AU, Kota हेतु निविदा अंकित कर वित्त नियंत्रक, कृषि विश्वविद्यालय, कोटा कार्यालय में जमा करावें।

### a. तकनीकी बिड में

- i. GST Certificate
- ii. PAN Card Copy
- iii. Authorization Certificate
- iv. Tender form and attachments duly signed by bidder
- v. Tender Fee/EMD/Bid Security Document
- vi. Compliance Report
- vii. Experience of such work
- viii. Work Satisfactory report

### b. वित्तीय बिड (निर्धारित प्रारूप में)

15. अन्य शर्तें एवं उपबन्ध RTPP Act 2012 & Rules 2013, GF&AR के नियम लागू होंगे।



### SPECIAL TERMS & CONDITIONS

1. Tender must be submitted strictly in accordance with the terms & conditions and specifications of the Tender document and the tenderer should not quote their own / counter condition while submitting their tender documents otherwise the tender will liable to be rejected. Once the tender is submitted, it will be considered and construed that the tenderer agrees to all the terms & conditions of the tender.
2. Rates must be quoted upto the indentor destination.
3. The rates shall remain firm and fix during the contract period and no increase shall be allowed.
4. Validity of the tenders/offers shall be 90 days from the date of opening of the tender.
5. The tenderer is not allowed to withdraw or modify his offer or add any condition after opening of the tender, otherwise his earnest money / bid security is liable to be forfeited.
6. University reserves the right to accept any tender not necessarily the lowest, reject any tender without assigning any reason and accept one or more tender for all or any one or more items for which tender has been submitted.
7. The tender must be submitted accurately in accordance with the conditions of the tender and all the enclosures (duly signed and stamped) otherwise the tender will be rejected.
8. In case of any doubt regarding tender document/work, feel free to contact at Administrative office of the University before the last of submission.
9. If the purchase order (S) is/are not executed in time and/or the satisfaction, the contract approval can be repudiated at any time by the University, AU, Kota. After giving an opportunity to the Tenderer for being heard.
10. Not with standing anything contained herein before in these special terms & conditions the University reserves to itself the right to take action against the defaulting suppliers or against the supplier/agent(s) for any kind of misbehavior or for any breach of the contract what-so-ever by way of working imposes of any penalty forfeiting of security money, cancellation of order, cancellation of the agreement and ban on future business dealing. (as per RTTP Act, 2012)
11. Rates must be quoted in form of tender-rates in appropriate column only. Rates may not be quoted otherwise. Rate must be typed or inked written, if there is discrepancy in words and figures. The words shall be taken into consideration.
12. Successful tenderers will have to execute an agreement in the prescribed form with Comptroller, Agriculture University, Kota on a non-judicial stamp of Rs. 500/- which will be purchased by the successful Tenderer in his name and at his cost, within a period of seven days from the date on which the acceptance of the tender is communicated to him.
13. Successful tenderer has to deposit 5% of bid amount as security deposit. No interest shall be given to this amount and will be refunded after completion of contract period. i.e. one year.
14. Security deposit/ Performance Security shall be 5% of order of supply value. Earnest money will adjusted towards this if tendered wishes so and remaining shall be submitted in the form of D.D./RTGS/NEFT/ cheque on the same day of the agreement. Failing which empower the university to forfeit the earnest money and cancel the tender. If tenderer wants to refund the earnest money, he shall submit the security in full. No interest shall be given on this & after.
15. In case the tenderer is an authorized Stockiest/Dealer/Agent/Suppliers or the Manufacture for supply of tendered items; Photostate attested copies of the supporting documents (received from Manufacture) must be submitted along with the tender.



16. If the tenderer requires extension of time in supply on account of any hindrances, he /she apply in writing but he should not apply after the prescribed delivery period. University with of without liquidated damages may extend the supply period. If with liquidated damages than the recovery on the basis of following percentage of value of unsupplied material shall be done.
- |   |       |
|---|-------|
| A. Delay upto one fourth period of the prescribed delivery period:                                    | 2.5%  |
| B. Delay exceeding one fourth but not exceeding half of the prescribed delivery period:               | 5.0%  |
| C. Delay exceeding half but not exceeding three fourth of the prescribed delivery period:             | 7.5%  |
| D. Delay exceeding three fourth but not exceeding the period equal to the prescribed delivery period: | 10.0% |
17. **The supplied items/equipments should have at least one year onsite warranty. If any problem arises then the problem should be resolved within 2-3 days.**
18. Remaining provision shall be as per RTPPR-2013 (Rajasthan Transparency in Public Procurement Rules-2013) to be seen on website of Finance department [www.financerajasthan.gov.in](http://www.financerajasthan.gov.in).
19. GST provision will be applicable as per circular of the Government.

  
**COMPTROLLER**

I/We hereby declare that I/ We have read carefully all the above mentioned special Terms & Conditions and I/We agree to confirm these.

**SIGNATURE OF THE TENDERER  
WITH HIS FIRM'S RUBBER STAMP**



## DECLARATION BY TENDERER

I/ We declare that I am/We are bonafide/ Manufacturers/ Whole Sellers/ Sole Distributor/ Authorized dealer/ dealers/sole selling/ Marketing agent in the Goods/ Sources/ equipments for which I/ We have tendered.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

**Signature of the tenderer  
With his firm's rubber stamp**

Name & address of the firm : .....

.....

.....

Contact No. : .....

e-mail : .....



**Annexure A : Compliance with the Code of Integrity and No Conflict of Interest**

**Annexure B : Declaration by Bidders regarding Qualifications**

**Annexure C : Grievance Redressal during Procurement Process**

**Annexure D : Additional Conditions of Contract**

अतः प्रशासनिक विभाग अपने अधीन समस्त विभागों, कार्यालयों एवं संगठनों से उक्त निर्देशों की कठोरता से पालना सुनिश्चित करावें।

संलग्न: Annexure A to D

शासन सचिव, वित्त (बजट)

**Annexure A : Compliance with the Code of Integrity and No Conflict of Interest**

Any person participating in a procurement process shall -

- (a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) not obstruct any investigation or audit of a procurement process;
- (g) disclose conflict of interest, if any; and
- (h) disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

**Conflict of Interest:-**

The Bidder participating in a bidding process must not have a Conflict of Interest.



A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

- i. A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:
  - a. have controlling partners/ shareholders in common; or
  - b. receive or have received any direct or indirect subsidy from any of them; or
  - c. have the same legal representative for purposes of the Bid; or
  - d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
  - e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
  - f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
  - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/ consultant for the contract.

**Annexure B : Declaration by the Bidder regarding Qualifications**  
**Declaration by the Bidder**

In relation to my/our Bid submitted to ..... for procurement of ..... in response to their Notice Inviting Bids No..... Dated..... I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:



1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Signature of bidder

Place:

Name :

Designation:

Address:

#### **Annexure C : Grievance Redressal during Procurement Process**

The designation and address of the First Appellate Authority is \_\_\_\_\_

The designation and address of the Second Appellate Authority is \_\_\_\_\_

##### **(1) Filing an appeal**

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:



Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

- (2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

**(4) Appeal not to lie in certain cases**

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) determination of need of procurement;
- (b) provisions limiting participation of Bidders in the Bid process;
- (c) the decision of whether or not to enter into negotiations;
- (d) cancellation of a procurement process;
- (e) applicability of the provisions of confidentiality.

**(5) Form of Appeal**

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.



- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorised representative.

**(6) Fee for filing appeal**

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

**(7) Procedure for disposal of appeal**

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,-
- (i) hear all the parties to appeal present before him; and
- (ii) peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

**FORM No. 1**

[See rule 83]

**Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012**

Appeal No ..... of : .....

Before the ..... (First / Second Appellate Authority)

**1. Particulars of appellant:**

- (i) Name of the appellant:
- (ii) Official address, if any:
- (iii) Residential address:



2. Name and address of the respondent(s):
  - (i)
  - (ii)
  - (iii)
3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:
4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:
5. Number of affidavits and documents enclosed with the appeal:
6. Grounds of appeal:
 

.....

.....

..... (Supported by an affidavit)
7. Prayer:
 

.....

.....

Place .....

Date .....

Appellant's Signature

#### **Annexure D : Additional Conditions of Contract**

##### **1. Correction of arithmetical errors**

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;



- ii. if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

## **2. Procuring Entity's Right to Vary Quantities**

- (i) At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.
- (ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- (iii) In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

## **3. Dividing quantities among more than one Bidder at the time of award (In case of procurement of Goods)**

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of



procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

परिपत्र क्रमांक: एफ.1(8)वित्त/साविलेनि/2011पार्ट II।

दिनांक :1.3.2013

जैसा कि आपको विदित है राजस्थान राजपत्र में जारी अधिसूचना दिनांक 24.01.2013 द्वारा राजस्थान लोक उपापन में पारदर्शिता अधिनियम, 2012 (Rajasthan Transparency in Public Procurement Act, 2012) एवं राजस्थान लोक उपापन में पारदर्शिता नियम, 2013 (Rajasthan Transparency in Public Procurement Rules, 2013) राज्य में दिनांक 26.01.2013 से प्रभावी हो गये हैं। समस्त उपापन संस्थाएँ (Procurement Entities) जिसमें राज्य सरकार के समस्त विभाग, सरकार के स्वामित्वाधीन या नियंत्रणाधीन कोई भी राज्य पब्लिक सेक्टर उद्यम, संविधान द्वारा स्थापित या गठित कोई भी निकाय जिसके व्यय की पूर्ति राज्य की समेकित निधि से की जाती है, राज्य विधान मण्डल के किसी अधिनियम द्वारा स्थापित या गठित कोई निकाय या बोर्ड या निगम या प्राधिकरण या सोसायटी या न्यास या स्वायत्त निकाय या राज्य सरकार के स्वामित्वाधीन या नियंत्रणाधीन कोई निकाय, सम्मिलित है, के द्वारा सामग्री, सेवा, संकर्म (Works) के उपापन (Procurement) के मामलों में उक्त अधिनियम एवं नियमों की अक्षरशः पालना सुनिश्चित किया जाना आवश्यक है।

परिपत्र संख्या 3/2013 दिनांक 4.2.2013 को परिपत्र जारी कर अन्य दिशा-निर्देश के साथ अधिनियम के अध्याय-III तथा नियमों के अध्याय VII के तहत अपील अधिकारी नियुक्त कर दिनांक 15.2.2013 तक सूचना प्रेषित करने का अनुरोध किया गया था।

खेद का विषय है कि आज दिनांक तक भी ज्यादातर विभागों से सूचना प्राप्त नहीं हुई है। अतः पुनः अनुरोध है कि अधिनियम की धारा 3 (2) में उल्लिखित समस्त विभाग/संगठन अपने स्तर पर प्रथम अपील अधिकारी का निर्धारण कर वित्त विभाग को दिनांक 15 मार्च, 2013 तक सूचित करें। यहां यह उल्लिखित करना उपयुक्त होगा कि प्रथम अपील अधिकारी उपापन संस्था से एक स्तर उच्च होना आवश्यक है। द्वितीय अपील अधिकारी राज्य सरकार



To,  
The Comptroller,  
Agriculture University Kota

## FINANCIAL BID

Sub: Tender for Surveillance system setup at Solar Plant area in campus of AU, Kota.  
Ref: Your Tender Notice No. ....

Sir,

In response to the above-referred Tender Notice, I/We are submitting our offer for Surveillance system setup at Solar Plant area in campus of AU, Kota. The details are as under:

1. Name of the Tenderer : .....
2. Address of the Tenderer : .....
3. Phone/Mobile No. : .....
4. Email : .....
5. The rates for the above mentioned tender are as under:

Sr. No.	Item descriptions	Quantity	Rate (Including All taxes)(Rs.)		Total (Including All taxes)(Rs.)
			In figures	In words	
1.	Industrial Grade Varifocal Professional IP Bullet camera	04Nos			
2.	Network Video recorder with HDD	01No			
3.	Power Switch 24 ports	01No			
4.	Armored OFC cable with conduit pipe and allied accessories	200Mtr			
5.	Communication cable with PVC conduit and allied accessories	300Mtr			
6.	Outdoor network rack	1No			
7.	Small form-factor pluggable gigabit module	2Nos			
8.	6F light interface unit	2Nos			
9.	Subscriber Connector - Lucent Connector communication cable	2Nos			
10.	Electricity cable with proper pipe and allied accessories	400 Mtr			
11.	Installation, testing, configuration, and commissioning with necessary hardware's.	1lot			
<b>Grand Total (In Figures): Rs.</b>					
<b>Total (In words) Rupees:</b>					

- If there is discrepancy in words and figures of the rate quoted. The words shall be taken into consideration.
- Taxes if not mentioned separately, considered to be inclusive.
- **Tenderer will be selected on the basis of overall total cost of all items quoted by the tenderer.**



I/We hereby declare that I/ We have read carefully all the above mentioned Special Terms & Conditions of the tender items required and I/We agree to confirm & abide to follow these.

**Signature of the tenderer  
With his firm's rubber stamp**