KRISHI VIGYAN KENDRA, BUNDI

DIRECTORATE OF EXTENSION EDUCATION (AGRICULTURE UNIVERSITY, KOTA)

P.O. BOX-4, SHYOPURIA KI BAWARI, NAINWA ROAD, BUNDI- 323001, (RAJ.)

Dr. Mahesh Choudhary (Senior Scientist & Head) Email : kvkbundi@aukota.org Website : http://bundi.kvk2.in 9829408402 (Mob.)

F. ( )/KVK/BND/TENDER/2026-27/766-773 Date: 21/11/2026

Open Tender Notice

Sealed tenders are hereby invited from registered manufacturers/firms/companies for the supply and installation of furniture items under the Two-Bid System (Technical Bid and Financial Bid), as per the specifications and terms & conditions mentioned in the tender document. The tender document can be obtained from the office of the Senior Scientist & Head, Krishi Vigyan Kendra, Bundi, Rajasthan, on payment of a tender fee of ₹500/- in cash or through UPI. The tender document may also be downloaded from the State Public Procurement Portal (SPPP), Government of Rajasthan (www.sppp.rajasthan.gov.in), or the Agriculture University, Kota website (https://aukota.org).

Last date and time for submission of tender	Up to 11:00 AM on 28.11.2026.
Date and time of opening of Technical Bid	02:30 PM on 28.11.2026
Tender Fee (Non-refundable	₹500/- (Cash/UPI/Bank Draft, as permitted under applicable rules)
Bid Security (EMD) – 2%	₹9,200/- (2% of estimated tender value); payable by Bank Draft in favour of Programme Coordinator, Krishi Vigyan Kendra, Bundi, Rajasthan, or by other mode expressly permitted under applicable procurement rules.
Estimated Tender Value	₹4,60,000/- (Rupees Four Lakh Sixty Thousand only)
Address for submission and correspondence	Senior Scientist & Head, Krishi Vigyan Kendra, Bundi, Rajasthan

The Financial Bids of only those bidders who qualify in the Technical Bid evaluation shall be opened separately, as per the terms and conditions of the tender document. The undersigned reserves the right to accept or reject any or all tenders, either wholly or partially, without assigning any reason thereof.

Senior Scientist & Head

Copy to:

1. The Comptroller/Treasury Officer, Agriculture University, Kota, for kind information.
2. The Director, Directorate of Extension Education, Agriculture University, Kota, for kind information.
3. The Nodal Officer, University Website, Agriculture University, Kota, with a request to upload the tender notice on the University website (https://aukota.org).
4. The Nodal Officer, KVK, Bundi, with a request to upload the tender notice on the State Public Procurement Portal (www.sppp.rajasthan.gov.in).
5. The Convener/Members, Tender Committee, Krishi Vigyan Kendra, Bundi, for information and necessary action.
6. In-charge, Accounts/Store, Krishi Vigyan Kendra, Bundi, for information and necessary action.
7. Guard File.

Senior Scientist & Head

TERMS AND CONDITIONS

1. The Technical Bid and Financial Bid shall be prepared and submitted separately in two sealed envelopes, as prescribed in the tender document.
2. **Envelope No. 1 (Technical Bid)** shall contain all required documents, declarations, annexures and proof of payment of tender fee and Earnest Money Deposit (EMD), wherever applicable. It shall not contain any Financial Bid or price-related information.
3. **Envelope No. 2 (Financial Bid)** shall contain only the duly filled and signed Financial Bid in the prescribed format. It shall be opened only for bidders who qualify in the Technical Bid evaluation.
4. Bids not submitted in the prescribed separate-envelope format may be rejected.
5. The bidder shall clearly mention the make, model and relevant details of each item offered in the Technical Bid.
6. The quoted rates shall include delivery, installation and demonstration, wherever applicable, at Krishi Vigyan Kendra, Bundi, Rajasthan.
7. The estimated tender value is **₹4,60,000/- (Rupees Four Lakh Sixty Thousand only).**
8. The sealed outer envelope shall be clearly superscribed as: **"Tender for Supply and Installation of furniture items at KVK, Bundi"** and shall be addressed to the Senior Scientist & Head, Krishi Vigyan Kendra, Bundi, Rajasthan.
9. The quoted prices shall be inclusive of all applicable taxes, packing, forwarding, freight, loading, unloading, delivery and installation charges, wherever applicable. No additional payment shall be made beyond the quoted amount.
10. Bidders shall quote their rates in the prescribed Financial Bid format, duly signed and stamped by the authorized signatory.
11. Rates shall be typed or written clearly against each item. Any correction, alteration or overwriting in the Financial Bid shall be duly authenticated by the bidder's authorized signatory; otherwise, the bid may be liable for rejection.
12. The EMD of unsuccessful bidders shall be returned as per applicable procurement rules after finalization of the tender. The successful bidder shall deposit Performance Security equivalent to 5% of the order value, wherever applicable, in the prescribed form and within the stipulated time. The Performance Security shall be released in accordance with the applicable terms and conditions after satisfactory fulfilment of contractual obligations and warranty requirements.
13. All items shall be supplied strictly in accordance with the technical specifications provided in **Annexure–VII** of the tender document.
14. The tender document shall be read carefully by the bidder. Each page of the tender document shall be signed by the authorized signatory and stamped, wherever applicable.
15. The invoice shall be raised in favour of the **Senior Scientist & Head, Krishi Vigyan Kendra, Bundi, Rajasthan.**
16. Self-attested copies of PAN, GST registration, firm registration and other relevant certificates/documents, wherever applicable, shall be enclosed with the bid.
17. The bid documents shall be serially numbered, properly arranged and signed by the authorized signatory on all pages, wherever applicable.
18. Supply, installation and demonstration of the items, wherever applicable, shall be completed within **15 days from the date of issuance of the Purchase Order**, unless otherwise specified in the Purchase Order.
19. No advance payment shall be made. Payment shall be processed through the Treasury Office, Agriculture University, Kota, after satisfactory delivery, installation (where applicable), inspection and verification of the items, subject to applicable university procedures and financial rules.

20. The bidder shall sign and stamp every page of the tender document, including the Terms and Conditions, annexures and other relevant documents, wherever applicable.
21. Selection shall be made in accordance with the tender conditions and applicable procurement rules. The lowest quoted price alone shall not automatically determine selection; compliance with technical specifications, eligibility criteria and other prescribed evaluation conditions shall also be considered.
22. A bid may be rejected if the bidder fails to submit the tender fee or EMD, wherever applicable, in accordance with the tender conditions and applicable procurement rules.
23. The specifications, delivery requirements and warranty obligations shall be fulfilled strictly as specified in **Annexure–VII** of the tender document.
24. The bidder shall submit applicable product compliance, certification or authorization documents, wherever specifically required under the tender specifications or applicable procurement rules.
25. Bidders shall quote rates for **each item separately** in the prescribed Financial Bid proforma. The Financial Bid shall be duly filled in, signed and stamped by the authorized signatory.

ANNEXURE–I

Declaration by the Bidder regarding Qualification

(To be submitted on non-judicial stamp paper of Rs. 50.0, duly notarized)

In relation to my/our Bid submitted to the Senior Scientist & Head, Krishi Vigyan Kendra, Bundi, Rajasthan, for procurement of **"Furniture items"** at Krishi Vigyan Kendra, Bundi, Rajasthan, in response to Notice Inviting Bid No. _____ dated _____.

I/We hereby declare under Section 7 of the Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity.

2. I/We have fulfilled my/our obligation to pay such taxes payable to the Union Government, the State Government or any local authority, as specified in the Bidding Document.

3. I/We are not insolvent, in receivership, bankrupt or being wound up; my/our affairs are not being administered by a court or a judicial officer; my/our business activities have not been suspended; and I/We am/are not the subject of legal proceedings for any of the foregoing reasons.

4. I/We, and our directors and officers, have not been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations regarding my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, and I/We have not been otherwise disqualified pursuant to debarment proceedings.

5. I/We do not have any conflict of interest as specified in the Act, Rules and Bidding Document, which materially affects fair competition.

Date: _____

Signature of Bidder: _____

Name: _____

Place: _____

ANNEXURE–II

DECLARATION BY BIDDER

(Strike off whichever is not applicable)

I/We hereby declare that I/We am/are a bona fide **Manufacturer / Authorized Wholesaler / Sole Distributor / Authorized Dealer / Distributor / Sole Selling or Marketing Agent / Supplier** of the goods/items for which I/We have submitted the tender, namely **Furniture Items**, and that I/We am/are duly authorized to supply the said items, wherever applicable.

I/We further declare that the information and documents submitted along with the tender are true and correct to the best of my/our knowledge and belief.

If this declaration is found to be incorrect or false, without prejudice to any other action that may be taken under the applicable rules and tender conditions, my/our bid may be rejected, the security deposit/EMD may be forfeited, wherever applicable, and the contract/order, if awarded, may be cancelled in accordance with the applicable procurement rules and tender conditions.

Signature of Bidder: _____

ANNEXURE–III

DECLARATION BY BIDDER

I/We hereby declare that I/We have not been blacklisted or debarred by any Government Department, Public Sector Undertaking (PSU), Government Institution or any other public authority during the last three years for supplying substandard goods, non-performance of contractual obligations, or any other reason relating to the supply of goods, wherever applicable.

I/We further declare that I/We am/are not in default, insolvent, in receivership, bankrupt or being wound up; my/our affairs are not being administered by a court or a judicial officer; my/our business activities have not been suspended; and I/We am/are not the subject of legal proceedings for any of the foregoing reasons.

I/We hereby confirm that the above declarations are true and correct to the best of my/our knowledge and belief. If any declaration or information furnished herein is found to be false or incorrect, I/We shall be liable for action as per the applicable procurement rules and tender conditions.

Signature of Bidder: _____

ANNEXURE–IV

FALL CLAUSE CERTIFICATE

This is to certify that I/We have offered the maximum possible discount and competitive rates in the Bid submitted to the Senior Scientist & Head, Krishi Vigyan Kendra, Bundi, Rajasthan, for the supply of **Furniture Items**.

I/We further undertake that the prices charged for the items supplied under this tender shall, under no circumstances, be higher than the lowest prices at which I/We sell items of identical description and specifications to any other Government Department, Government Organization, Public Sector Undertaking (PSU), Central Government/State Government, Autonomous Body, Central/State University or Central/State Educational Institution during the period of the contract, failing which the **Fall Clause** shall be applicable as per the tender conditions.

In case the prices charged by my/our firm for identical items supplied to any of the aforesaid organizations/institutions are found to be lower than the prices charged under this contract, the purchaser shall have the right to recover the excess amount charged from any subsequent unpaid bill(s) of the supplier, in accordance with the applicable tender conditions.

Signature of Bidder: _____

ANNEXURE–V

FORM No. 1 [See Rule 83 of RTTP]

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal No. _____ of _____

Before _____ (First / Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant: _____

(ii) Official address, if any: _____

(iii) Residential address: _____

2. Name and address of the respondent(s):

(i) _____

(ii) _____

(iii) _____

3. Number and date of the order appealed against and name and designation of the officer/authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

(Supported by an affidavit)

7. Prayer:

Place: _____

Date: _____

Appellants signature

ANNEXURE–VI

ANNUAL TURNOVER CERTIFICATE

I/We hereby declare that the annual turnover of my/our firm is as follows:

S. No.	Financial Year	Turnover (₹ in Lakhs)
1	2023–24	
2	2024–25	
3	2025–26	
	Total Turnover	
	Average Annual Turnover	

I/We hereby certify that the above-mentioned turnover details are true and correct. The figures stated above are based on the financial records of my/our firm. If this declaration is found to be incorrect or false, without prejudice to any other action that may be taken under the applicable rules and tender conditions, my/our bid may be rejected, the security/EMD may be forfeited, wherever applicable, and the tender/contract, if awarded, may be cancelled in accordance with the applicable procurement rules and tender conditions.

Signature of Bidder: _____

ANNEXURE–VII

TECHNICAL SPECIFICATIONS

S. No.	Name of Item	Specifications Required	Quantity
1.	Office/ Computer Tables	Size: 5.5 Ft (L) × 3 Ft (W) × 2.5 Ft (H). Made with plywood and Glossy top Sunmica Laminate 25 mm top/leg and 18 mm body. Finishing of table with wooden/coffee colour. On right side, 3 drawers (15 inch width) with lock and key system. Dual colour, Aluminium profile design.	05
2.	Revolving/ office Chair	High Back Chair with PP cushioned arms, chrome-plated metal base, gas lift, leatherette upholstery and high-density foam. Equipped with torsion bar mechanism, 360° swivel, adjustable tilt-lock mechanism, scratch-resistant castor wheels and BIFMA-certified gas lift.	10
3.	Conference Table	Fabrication, supply and installation of a U-shaped conference table of approximately 24 ft (L) × 8 ft (W) × 2.5 ft (H), with 2 ft table depth per section. The tabletop shall be made of 25 mm thick ISI-marked pre-laminated board with an additional 25 mm border, supported by a sturdy 18 mm thick ISI-marked pre-laminated board structure. All bottom edges of support panels/legs shall be provided with durable PVC/plastic protective strips or moisture-resistant plastic base supports to prevent moisture damage and deterioration during floor cleaning/mopping. Complete fabrication, fitting, installation and finishing shall be included	01
4.	Conference chair	Fixed-mechanism chair with a heavy-duty metal frame and leatherette-covered fixed arms. The chair shall be ergonomically designed for comfort and durability. It shall have a sturdy, high-quality five-legged plastic base with a minimum diameter of 650 mm to ensure stability and durability. Chair height: 35 inches.	40
5.	Almirah wooden	Dimensions: 6 ft (H) × 3 ft (W) × 1.25 ft (D). Made of 18 mm thick ISI-marked pre-laminated particle board (PLPB), with four shelves forming five compartments. The bookshelf shall have a half-glass door and a half-wooden swing door, both fitted with a locking mechanism. Finishing shall be in wooden/coffee colour.	01
6.	Metal Storage Cabinet	Floor-mounted metal storage cabinet with 2 doors, 4 shelves and 5 compartments. Made of good-quality steel sheet with sturdy legs/base support. Equipped with a key-lock mechanism. The cabinet shall have a minimum load-bearing capacity of 100 kg, durable powder-coated finish, and adequate strength and stability for long-term use.	02

ANNEXURE–VIII

FINANCIAL BID

S. No.	Particulars / Items	Quantity	Estimated Cost per Unit (₹)	Quoted Unit Rate (₹) Including GST & All Taxes	Total Amount (₹)
1	Office/ Computer Tables	05	15000		
2	Revolving/ office Chair	10	8000		
3	Conference Table	01	100000		
4	Conference chair	40	4000		
5	Almirah	01	15000		
6	Metal Storage Cabinet	02	15000		

Bidder's Details

Particulars **Details**

Name of Firm _____

Address of the Firm _____

Bank & Branch _____

Account No. _____

IFSC Code _____