

AGRICULTURE UNIVERSITY, KOTA
SCORE CARD OF ACADEMIC PERFORMANCE INDICATOR (API) FOR PERSONAL PROMOTION
UNDER CAS
Assistant Professor stage I to Assistant Professor Stage II (Pay level L-10 to L-11)

Name:.....

Subject:.....

S. No	Attributes	Maximum Score	Candidate's score	Page no. of proof	Scrutiny committee's score
1.	Academic Background	30			
1.1	Bachelor's degree (Percentage of marks x 0.08)	08			
1.2	Master's degree (Percentage of marks x 0.12)	12			
1.3	Ph.D. degree (Percentage of marks x 0.08) Candidates having Ph.D. degree without course work will be awarded 4.0 marks only.	08			
1.4	Post-doctoral fellow (0.5 mark for each completed 6 months)	02			
Note: If the University/Board gives grading instead of percentage, the equivalent percentage shall be as declared /certified by the concerned University/Board and the certificate/declaration shall be compulsorily enclosed with the application.					
2.	Experience & Annual Assessment Report:	12			
2.1	Each year of service experience as Assistant Professor in AGP 6000 = 1.5 mark per year	06			
2.2	Annual assessment reports of four years, best out of 5/6 years (Outstanding=1.5 mark; Very good= 1.0 mark; Good=0.75 mark and Satisfactory= 0.50 mark per year)	06			
3.	Awards & Recognitions received:	08			
3.1	Jawahar Lal Nehru award for Ph.D. thesis=02 marks				
3.2	Best thesis award = 01 marks				
3.3	Gold medal 1.5 marks each				
3.4	Awards and recognition during the period of assessment)				
(a)	Awards at university level / district level =0.5 mark each	02			
(b)	Individual/team/fellow award by Central Govt. organizations such as ICAR, CSIR, UGC, DBT, DST, National Institutes, FAO/ state government = 1.5 marks each				
(c)	Fellow/ Award/ recognition by recognized national academies/ Professional societies = 0.5 mark each				
Note: If the award is received by a team, the team leader will get full marks and co-leaders will be awarded half of the allotted marks . If a candidate gets more awards for the same achievement, the highest award will be considered for allotment of marks					
4.	Teaching / Research / Extension attainments (during the period of assessment)*	35			
4.1	No. of UG/ PG courses taught = 1.0 marks for each course per semester (If courses are taught jointly, the proportionate marks will be considered.)				
4.2	Ph.D. and Master's thesis guided as major advisor = 2.0 marks and 1.0 mark , each respectively and 0.5 mark and 0.25 mark each respectively as a Member of advisory committee				

*Attach proof duly varied by HOD/PC/OI/ZDR/Dean/ Director



4.3	Each variety developed and released at National Level = Team leader, 3.0 marks and Associates 1.0 mark , Variety developed and released at state level= Team leader, 2.0 marks and Associates 0.75 mark				
4.4	Each patent granted = 3.0 marks				
4.5	Each experiment conducted for the duration of less than 6 months =0.10 marks: for more than 6 months = 0.20 marks.	05			
4.6	Each technology developed and included in the package of practices = 2.0 mark for team leader and 1.0 mark for associates	10			
4.7	Submission and approval of each Project costing Rs. 20.0 lacs or more =Principal Investigator, 2.0 marks and Co-PI/Associate Investigator, 1.0 marks				
4.8	Testing of each project or project allotted by University/Organization costing Rs. 3.0 lacs or more = Principal Investigator, 1.0 mark and Co-PI / Associate Investigator, 0.50 mark	05			
4.9	Each training course of 2 to 6 days duration conducted as organizer for trainers or officers /stake holders/ farmers etc.= 0.50 mark each	05			
4.10	Each training / awareness programme of one day conducted as organiser = 0.25 mark	02			
4.11	Each training course of 7 to 20 days duration conducted as organiser for trainers or officers / stake holders/farmers etc.= 1.0 mark				
4.12	Each training course of more than 20 days duration conducted as organizer for trainers or officers / stake holders/farmers etc.= 2.0 marks				
4.13	Each 30 successful FLDs/ other demonstrations and each 10 OFTs conducted as Major contributor = 1.0 mark and Co-contributors = 0.50	03			
4.14	Organization of Kisan Mela at district /division /state/national level = 1.0 mark each for one day and 2.0 marks each for two or more days to main organiser and 50% of marks to other scientists involved	04			
4.15	Each lecture delivered in trainings / field days / kisan mela etc. = 0.25 mark	05			
4.16	Each documentary developed = 1.0 mark	03			
4.17	Each summer / winter school / refresher course/ orientation course etc. for more than 14 days duration conducted as organizer= 2.0 mark and co-organizer = 1.0 mark				
4.18	Each symposium/ seminar/ conference/ workshop / group meeting organized at national level = 2.0 mark and co-organizer = 1.0 mark				
4.19	Each lecture delivered as resource person / Invited lecture in summer / winter school / refresher course/ orientation course/ symposium/ seminar/ conference etc. = 1.0 mark	03			
4.20	Organization of exhibition (exhibits) at other institute = 0.5 mark each	02			
4.21	Each TV/Radio talk = 0.25 mark	02			
4.22	Full time duties of continuous nature other than Teaching / Research / Extension as assigned by the University / Competent authority such as COE/ University DDO/ OSD/ Deputy/ Assistant Registrar, Associate/Deputy/ Assistant Director, O/I of stations or any other to be decided by screening / scrutiny committee = 2.0 marks for each year				

	4.23	Part time duties in preparation of annual reports/ self-study report, Research/ Extension Highlights, Vision document, Editor of University periodicals/ newsletter at University/ Directorate/ College level or any other major documents as assigned by the University = 1.5 mark each as major contributor, 0.75 mark as associate contributor.	03			
5.	Publications: (during the assessment period)		10			
	5.1	Paper published in journals having NAAS rating 6.0 and above or journals listed in UGC- Care list Group II = 2.0 marks each for 1 st author and 1.0 mark co authors				
	5.2	Paper published in journals having NAAS rating from 4.00 to 5.99 = 1.5 marks each for 1 st author and 0.75 mark for co- authors				
	5.3	Paper published in journals having NAAS rating below 4.00 or journals listed in UGC- Care list Group I = 1.0 marks each for 1 st author and 0.5 mark for co-authors				
	5.4	Book published by National Institute/ Universities/ Standard publishers: <ul style="list-style-type: none"> • Each authored book having ISBN of more than 100 pages = 1st author, 2.0 marks and co-authors = 1.0 mark for book • Each edited book having ISBN/proceedings of conference etc. having more than 100 pages =1st Editor, =1.0 mark and Co-editors, =0.5 mark 				
	5.5	Book chapter in books having ISBN/ laboratory or practical manual / extension bulletin/ technical bulletin/ full length paper published in proceedings of National/ International seminar/ symposium/ conference/ research paper published in journals not included in (5.1) to (5.3) categories =1st author, 0.5 mark and co- authors, 0.25mark				
	5.6	Each short note / communication published in NAAS rated journal = 1 st author, 0.5 and co-authors, 0.25 mark				
	5.7	Each abstract published in proceedings of seminar /symposium /conference or short note papers published in Non- NAAS journals = 1 st author, 0.25 mark and co-authors, 0.10 mark ,	03			
	5.8	Each popular article in reputed magazine / folder/ leaflet= 0.25 for 1 st author and 0.10 for co- authors	05			
6.	Additional duties / Institution building: (during the period of assessment)		5.0			
	6.1	Additional duties of continuous nature as Incharge of Department, farm Incharge, Chief hostel Warden, Hostel warden, DDO of Units, ADSW, Incharge, NSS/ NCC/ Games & Sports/ placement Cell/ website/ Establishment/ pool/ accounts/ technical cell/ Central Store/ Students section/ Academic/ Asstt. Examination Suptd./ Library/ Central lab/ land scaping etc. or other additional duties of continuous nature assigned by the University/Competent authority, to be decided by screening/ scrutiny committee. = 1.0 mark for each year				

Eligibility and criteria

CAS promotion from Assistant Professor Stage I to Assistant Professor Stage II shall be conducted by a Screening Cum Evaluation Committee adhering to the criteria laid out as API score in PBAS.

Note:**1. Minimum Eligibility :**

- i. Service Requirements:** An Assistant Professor with complete services of 4 years possessing Ph.D. degree; 5 years possessing M. Phil/ M. Tech and 6 years without Ph.D. degree in AGP 6000 or Pay level **AL 10**
- ii.** One orientation and one refresher / research methodology course of 2/3 weeks duration completed during assessment period.
- iii.** Published one research publication in the peer-reviewed/ NAAS rated or UGC-listed journals during assessment period
- iv.** Minimum API score of 50%

2. CAS promotion Criteria:

- i.** Candidate gets a 'satisfactory' or above grade in the annual performance assessment reports of at least three/four/five of the last four/five/six years of the assessment period as the case may be
- ii.** The promotion is recommended by the screening-cum evaluation committee.

Signature of candidate

